

**Warren County
Transportation Improvement District
Board of Trustees Annual Meeting
February 25th, 2022 at 9:00 A.M.**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 p.m., on Friday, February 25th, 2022, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees Board Members:

Eric Hansen, Chairperson
Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer
Chris Pozzuto
Eric Reiners

Absent Board Members:

Other Guests:

Rusty Schuermann, WCTID Legal
Mark Hurst, WCTID Accountant
Dan Corey, WCTID
Robert Hans, Michael Baker
Jeff Heimann, Strand Engineering
Ben Stoller, O.R. Colan

C. Approval of Minutes:

Motion made by Ms. Tiffany Zindel and seconded by Mr. Chris Pozzuto to approve the minutes of the January 14th, 2022 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

D. WCTID Program of Projects:

Mr. Dan Corey and Mr. Neil Tunison reported to the Board the following updates:

SB Entrance Ramp at I-71/Mason-Montgomery Rd - HAM/WAR IR 71 19.83/0.00 (PID 104844)

- Construction has commenced with Eagle Bridge Construction, completion June 2023
- **Contractor is no longer utilizing the former convenient store**
- **Additional motoring wells need to be installed to achieve a No Further Action (NFA) letter – this is part of our New Business items**

- **The Fields-Ertel Road bridge is underway**
- Substantial completion is scheduled for October 2022

SR 48 and US22/SR3 Intersection Improvements – WAR SR 48 7.01 (PID 112909)

- Right-of-Way acquisition has begun
- **Stage 3 Plans to be submitted on 3/31/22**
- **Sale of construction project is April 2023**
- **Estimated Begin of Construction is July 2023 with completion November 2024**

SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)

- **Stage 1 Plans has been submitted**
- The Archeological Data Recovery Plan has been awarded to Lawhon
 - Field work should begin in the next two (2) weeks and be completed by July 2022
- Duke Energy is anticipated to have poles relocated by end of 2022
- Construction being planned for summer of 2023

Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)

- **Stage 1 Plans and Preliminary R/W Plans complete**
- Environmental Document to be approved on 6/20/22
- Sale of construction project is anticipated December 2023
- Estimated Begin of Construction is April 2024 with completion October 2024

SR 741 and Remick Boulevard Intersection – WAR SR741 17.21 (PID 113721)

- **Right-of-Way acquisition has begun**
- **Stage 3 Plans has been submitted on 2/14/22**
- R/W Acquisition to be completed on 9/2/22
- Sale of construction project is anticipated April 2023
- Estimated Begin of Construction is July 2023 with completion October 2024

I-75 & SR 73 Interchange Improvements – WAR SR 73 3.66 (PID 113717)

- Environmental Document is approved
- Stage 2 Plans were completed on 02/08/22
- Final R/W Plans completed on 02/08/22
- R/W Authorized 2/8/22
- Stage 3 Plans to be submitted on 3/1/22
- Sale of construction project is anticipated March 2023
- Estimated Begin of Construction is June 2023 with completion July 2024

Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)

- Stage 2 Plans completed on 12/30/21
- Preliminary R/W Plans – Approved 12/30/21
- ROW Phase has begun with Good Faith Offer Letters being sent after March 1
- Utility discussions has begun and will continue through 2023
- Estimated Begin of Construction is March 2024 with completion November 2025

Irwin-Simpson Multiuse Path Improvements (PID 114603)

- Stage 1 Plans completed 1/12/22
- Preliminary R/W Plans to be submitted soon
- Stage 2 Plans to be submitted 4/1/22
- Estimated Begin of Construction is April 2024 with completion November 2025

I-71 & SR 48 Interchange Study

- Feasibility Study completed
- Transportation Systems Maintenance & Operations (TSMO) application was successful by receiving \$1.5M toward the interchange project completing Phase 1A

King Avenue at King Court Roundabout

- Design ongoing
- Right-of-way phase has begun

Wilkens/Bardes/Escort Roundabout

- Stage 2 under review
- Project will be broken up into two (2) Phases
 - Phase 1 will be Wilkens/Bardes intersection and be incorporated into the Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)
 - Phase 2 will be Escort/Bardes and will be designed and continue to be submitted for federal funds through OKI
- Right-of-way for Phase 1 has begun

SR 741/Greentree Road Intersection Improvements

- Plan review is occurring in coordination with ODOT and WCEO

Columbia Road and Davis Road Intersection Improvement

- Alternatives Study submitted and under review

Columbia Road and Mason-Morrow-Millgrove Road Roundabout

- Design and R/W Plans have been submitted and are under review

Wm Good Boulevard Extension/Scholl Road Improvements

- WCTID will be a funding partner to Franklin
- Franklin will administer the project

E. Financial Report

Mr. Mark Hurst presented the January Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of January 31st, 2022 the General Fund had an ending fund balance of \$767,632.37 and the WCTID as a whole had an ending fund balance of \$12,551,704.86. Mr. Eric Reiners made a motion to accept the WCTID financial report as submitted; Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. New Business

1. Resolution 2022-06, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2022. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2022-07, a Resolution for Authorizing Fund Level Transfers. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2022-08, a Resolution Authorizing Right-of-Way Acquisition Services for I-75 & SR 73 Interchange Improvements. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2021-01 with MAK Solve Inc. dated May 1, 2021 for the “BP Gas Station 9855 Mason-Montgomery Road”, increasing the contract price by \$15,250.00, making the new not-to-exceed amount under the Agreement of \$160,250.00 with no increase in contract time. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 03 to Consultant Agreement 2019-03 with WSP USA Inc, dated February 22nd, 2019 for the “Wilkins Boulevard Corridor Improvements”, increasing the contract price by \$163,554, making the new not-to-exceed amount under the Agreement of \$662,928.96, with an attendant increase in contract time through December 31st, 2024. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Consultant Agreement 2020-02 with Woolpert, Inc. dated April 3, 2020 for the “WAR SR 48 7.01 PID 112909; (aka SR 48 Widening – Willow Pond Boulevard to Ridgeview Lane Project)”, increasing the contract price by \$85,000, making the new not-to-exceed amount under the Agreement of \$1,235,000, with an attendant increase in contract time through June 1, 2023. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the

motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

G. Public Comments

No public comment.

H. Upcoming Meeting Schedule

Mr. Neil Tunison announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday March 25th, at 9:00 a.m., unless announced otherwise.

I. Adjournment

Motion made by Mr. Chris Pozzuto and seconded by Ms. Tiffany Zindel to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:40 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this April 22nd, 2022.

Presiding Trustee
Warren County Transportation Improvement District

Attest:

Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve:

Seconded by: